

# RIVERSIDE PRO SE CLINIC *BE PREPARED*

- Write down a list of specific questions for the attorney and bring it with you.
- Bring the most recent court papers that were served on you or that you filed with the court.
- Bring all documents and paperwork that may be related to your case.
- On a deadline? Let us know right away.
- Do some research at the law library about your case BEFORE you come to the clinic.
- Take a look at our handouts and forms that are available. They may provide all the assistance you need in your case.



# RIVERSIDE PRO SE CLINIC *IMPORTANT FACTS*

## We CAN help you with:

- Legal advice on civil and bankruptcy issues in the Central District of California.
- Help you to prepare court documents.
- Provide referral and resource information.

## We CANNOT help you with legal advice on:

- Criminal legal issues
- Appeals
- Habeas Cases
- State court cases
- Chapter 11 or 15 bankruptcy cases
- We do NOT provide representation in court, and do NOT represent you as your attorney.
- We do NOT give advice by telephone.

## Riverside Pro Se Clinic

PUBLIC SERVICE LAW CORPORATION

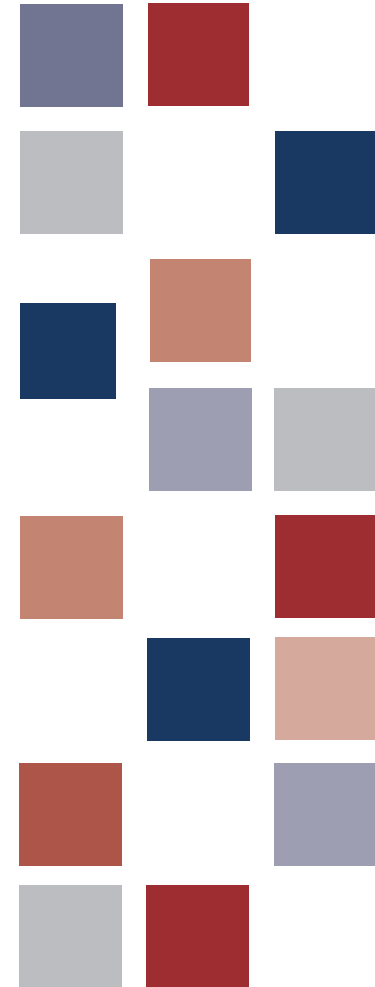
George E. Brown Federal Building  
3420 Twelfth Street, Room 125  
Riverside, CA 92501

~ OPEN ~  
Tuesdays and Thursdays  
10:00 am–2:00 pm

# FEDERAL & BANKRUPTCY ASSISTANCE

## RIVERSIDE PRO SE CLINIC

Free legal assistance for people representing themselves in the United States District Court or United States Bankruptcy Court for the Central District of California.



The Riverside Pro Se Clinic is a project of the Public Service Law Corporation, a non-profit legal aid organization.

# RIVERSIDE PRO SE CLINIC NEED ASSISTANCE? *READ THIS FIRST!*

## When can I get help from the Riverside Pro Se Clinic?

The Riverside Pro Se Clinic is open on Tuesdays and Thursdays from 10:00am–2:00pm.

## I have never been to the Pro Se Clinic before, what can I expect?

If you are new to the Clinic you will need to fill out an intake sheet before you can be seen by an attorney. You can obtain an intake sheet from the Clinic staff, please fill it out and return it to the intake desk and drop it into the bin marked “completed intake sheets.”

## What if I am on a deadline?

If you are on a filing deadline please notify Clinic staff IMMEDIATELY upon returning your intake sheet. The Pro Se Clinic does give priority to those litigants who are on a deadline whenever possible. If the Clinic cannot see you that day, many of the forms and handouts are available to you for your use from Court staff. Although they cannot give you legal advice, they can provide you with the proper forms to move your case forward.

## The clinic was already full today, now what can I do?

Generally the Clinic is first come, first served with some priority given to those persons on a deadline when possible. If the clinic is full for the day, many of our handouts and forms can be obtained by Clinic staff or Court staff. Take this time to research your case. You can visit your local law library free of charge.

**The law library is located in downtown Riverside at the following address:**  
3989 Lemon Street  
Riverside, CA 92501

or in San Bernardino at:  
402 North D Street  
San Bernardino, CA 92401



## Where can I get help if the Pro Se clinic is closed?

If you need assistance on a day when the Riverside Pro se clinic is closed, you can also receive assistance in Los Angeles at Public Counsel’s Pro Se clinic by **APPOINTMENT ONLY** at the following location on Mondays, Wednesdays and Fridays:

**Federal Pro Se Clinic**  
U.S. Courthouse, Fifth Floor  
312 N. Spring Street, Room 525  
Los Angeles, CA 90012

## Can’t I just call or email someone for help?

The Pro Se Clinic does not give legal advice or assistance over the telephone or via email. However, many forms and publications are available through the District and Bankruptcy Court web pages:

**DISTRICT COURT**  
<http://www.cacd.uscourts.gov/ProSe>

**BANKRUPTCY COURT**  
<http://www.cacb.uscourts.gov>

