

**ROD DANIELSON
CHAPTER 13 TRUSTEE**

CHAPTER 13 BUSINESS REPORT (Long Form)

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|-----------------------------------|--|
| Debtor(s) | Case Number: |
| ROD DANIELSON, CHAPTER 13 TRUSTEE | <p>INSTRUCTIONS TO DEBTOR(S): COMPLETE THIS FORM IF YOU ARE SELF-EMPLOYED AND:</p> <p>A. Have employees; or B. Gross greater than \$50,000 annually from the business; or C. Carry inventories of goods for sale; D. Have assumed equipment leases with total payments of at least \$50,000; or E. Continue to incur trade debt</p> <p>PREPARE A SEPARATE BUSINESS REPORT FORM FOR EACH BUSINESS. RETURN TO CHAPTER 13 TRUSTEE NOT LATER THAN EIGHT (8) DAYS BEFORE THE MEETING/HEARING.</p> |

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| SECTION ONE: | NATURE OF BUSINESS |
| Name of Business: _____ | Number of Employees: _____ |
| Address: _____ | <input type="checkbox"/> Sole Proprietorship |
| Phone: _____ | <input type="checkbox"/> Partnership |
| <input type="checkbox"/> Corporation | |
| Describe the business (nature of work performed or service provided): | |
| _____ | |
| _____ | |
| If the business is the reason for the bankruptcy, explain why: | |
| _____ | |
| _____ | |

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|---|---------------------------------|
| SECTION TWO: | ESTIMATED MONTHLY INCOME |
| Estimated monthly gross receipts (labor/services) | \$ _____ |
| Estimated monthly gross receipts (sales of goods) | \$ _____ |
| Estimated monthly gross receipts (other:) | \$ _____ |
| Estimated monthly gross receipts (other:) | \$ _____ |
| TOTAL GROSS RECEIPTS | \$ _____ |
| (1) On what do you base your estimates of income? (Attach copies of all documents which substantiate your estimate) | |
| _____ | |
| _____ | |
| _____ | |
| (2) Attach signed copies of your federal income tax returns (with 1099s) for the prior 2 years and the last 3 months of your bank statements supporting this business report | |

ATTACHMENT A - DETAIL OF MONTHLY OPERATING INCOME AND EXPENSES

1. Estimated cost of goods sold: \$ _____

2. Estimated operation expenses of business (Do not include any personal expenses. All personal expenses should be listed on Scheduled J).

Federal income taxes: _____

Self-employment taxes: _____

Federal withholding taxes: _____

State income taxes: _____

State withholding taxes: _____

State sales taxes: _____

Other taxes (itemize): _____

Leases of personalty (itemize): _____

Salaries: _____

Employee benefits (itemize): _____

Electricity: _____

Phone system: _____

Phone bills: _____

Other utilities (itemize): _____

Automobile expenses (itemize): _____

Transportation expenses (itemize): _____

Advertising (itemize): _____

Office Equipment (itemize): _____

Office supplies: _____
Insurance: _____

Fire (extended coverage on business property and equipment): _____
General liability: _____
Non-owned vehicle insurance: _____
Other (itemize): _____

Licensing fees (itemize): _____

Other (itemize): _____

TOTAL MONTHLY OPERATING EXPENSES (2)

\$ _____